

MEETING	TRUSTEE COMMITTEE (Councillors S Parmar (Chair), Strutton (Vice Chair), Bains, Bal, Matloob, Sabah and Swindlehurst.
DATE AND TIME:	MONDAY, 29TH NOVEMBER, 2021 AT 6.30 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 07821 811 259

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



JOSIE WRAGG
Chief Executive

AGENDA

PART I

AGENDA ITEM	REPORT TITLE	PAGE	WARD
	Apologies for absence.		
1.	Declarations of Interest	-	-
2.	Minutes of the meeting held on 22nd March 2021	1 - 2	All
3.	2020/21 Funding and Budgets	3 - 6	All
4.	High Street Langley - Widening and Junction Improvements Works Update	7 - 12	Langley St Mary's, Langley Kedermister and Foxborough
5.	Baylis War Memorial Refurbishment Update	13 - 16	Elliman
6.	War Memorial Maintenance Update	17 - 20	All

AGENDA ITEM	REPORT TITLE	PAGE	WARD
7.	Salt Hill Park - Car Park and grassed area usage for the Vaccination Centre	21 - 24	Chalvey
8.	Date of the Next Meeting - 2nd February 2022		

Press and Public

Attendance and accessibility: You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

Webcasting and recording: The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

In addition, the law allows members of the public to take photographs, film, audio-record or tweet the proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Emergency procedures: The fire alarm is a continuous siren. If the alarm sounds Immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

Covid-19: To accommodate social distancing there is significantly restricted capacity of the Council Chamber and places for the public are very limited. We would encourage those wishing to observe the meeting to view the live stream. Any members of the public who do wish to attend in person should be encouraged to contact the Democratic Services Officer before the meeting.

Trustee Committee – Meeting held on Monday, 22nd March, 2021.

Present:- Councillors S Parmar (Chair), Strutton (Vice-Chair), Bains, Matloob, A Sandhu and Swindlehurst

Apologies for Absence:- Councillor Rasib

PART 1

28. Declarations of Interest

None declared.

29. Minutes of the meeting held on 25th January 2021

Resolved – That the minutes of the meeting held on 25th January 2021 be approved as a correct record.

30. Lease Renewal - Slough Refugee Support, 28 Bath Road, Salt Hill Park

The Principal Asset Manager outlined details of a report which was seeking approval to renew the lease for 28 Bath Road, which was situated within Salt Hill Park. Members were reminded that Slough Refugee Support (SRS) currently occupied the building and had a five year lease that was due to expire on 29th November 2021. The current rent was £8,700 per annum and this annual rent was supported by District Valuer assessment carried out at the time.

A Member raised concerns relating to the poor external condition of the building and whether it was safe to be occupied. The Principal Asset Manager informed the Committee that he was unaware whether a structural survey on the building had been carried out and should the Committee instruct, the matter could be looked into. It was noted that any repairs that were deemed necessary would have to be met by the Trustees.

Referring as to whether the appropriate licences were in place by SRS to operate the crèche services offered on site, it was explained that although the Trust was the landlord, it was SRS's responsibility to ensure they held the appropriate licence, in addition to relevant insurance and health and safety risk assessments.

At the conclusion of discussions, Committee Members agreed that the Principal Asset Manager be instructed to renew the lease with SRS.

Resolved –

- a) That delegated authority be given to the Principal Asset Manager to renew the lease with Slough Refugee Support, 28 Bath Road, on the same terms save for the follow:

Trustee Committee - 22.03.21

- i) That the annual rent is increased by RPI from November 2016 to November 2021. Rent will be in the region of £9,800 per annum.
 - ii) That the annual rent is reviewed each year in line with RPI on an upwards basis only.
- b) That a building condition survey be carried out and the findings reported to the next meeting of the Committee.

31. Members Attendance Record 2020/21

Resolved – That details of the Members' Attendance Record 2020/21 be noted.

32. Date of the Next Meeting - 26th July 2021

The date of the next meeting was confirmed as 26th July 2021.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 7.02 pm)

ITEM WITHDRAWN

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SLOUGH BOROUGH COUNCIL

REPORT TO: Trustee Committee **DATE:** 29 November 2021

CONTACT OFFICER: Eddie Hewitt Network Management Engineer
(For all Enquiries) 01753 474 101

WARD(S): Langley St Mary's, Langley Kedermister, Foxborough

PART I
FOR INFORMATION**HIGH STREET, LANGLEY - WIDENING AND JUNCTION IMPROVEMENT WORKS**1. **Purpose of Report**

Update Trustee Committee members about the status of the Highway Widening works on High Street, Langley and the Langley Memorial Park.

2. **Recommendation(s)/Proposed Action**

The Committee is requested to note the report with updates about the Langley widening scheme and works within the Langley Memorial Park.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**3a. **Slough Wellbeing Strategy Priorities**

The following are priorities of the Council but the Committee when discharging the Council's powers as Trustees are not bound to take these into account in making their decisions. They must act in the best interest of the trust even if such interests conflict with those of the Council.

The scheme aims to address the following Slough Wellbeing Strategy 2020-2025 priorities:

Priority 1: Starting Well

- 3.1 Improvements to the Langley Memorial Grounds as part of the mitigation measures will encourage more young people to access the park and could play an important role in increasing quality of life for young people with respiratory diseases and reducing Slough's health inequalities in the long term.

Priority 2: Integration

- 3.1 Provision of transport infrastructure including better crossings, walking and cycling routes will enable vulnerable young and elderly members of the community to access health facilities, schools and community centres.
- 3.2 The scheme will improve accessibility between areas of high unemployment or social deprivation and areas of job growth in Slough and at Heathrow.

Priority 3: Strong, Healthy and Attractive Neighbourhoods:

- 3.3 This scheme will improve crossings for pedestrians and cyclists, upgrade walking and cycle routes, thereby helping to promote these forms of healthy travel.
- 3.4 Whilst requiring some land from the Langley Memorial Ground, the scheme will seek to mitigate this loss through the provision of funding and improvements to facilities within the memorial ground which will support future usage of the ground for private leisure activities.

Priority 4: Workplace Health:

- 3.5 This scheme will mitigate existing and forecast levels of congestion and make a significant contribution to enabling the creation of new jobs in Slough, which in turn will have a positive effect on the lives of those workers and their families.
- 3.6 By promoting public transport while also improving opportunities for active travel, the scheme will promote a more sustainable alternative to private car for travelling to and from major employment areas, the town centre and residential communities.

3b. Five Year Plan Outcomes

Our people will be healthier and will manage their own care needs:

- 3.7 The installation of traffic signals provided by the scheme will provide a higher level of road safety for drivers, cyclists and pedestrians.

Slough will be an attractive place where people choose to live, work and stay:

- 3.8 This scheme will improve the key road junctions in Langley in advance of Hollow Hill Lane closure as a result of new Western Railway Link to Heathrow Airport to be built.
- 3.9 Ensuring that access to the Langley village centre and Harrow Market for leisure and shopping, as well as for employment, will not be significantly impacted by the above-mentioned proposals.

Our residents will live in good quality homes:

- 3.10 Homeowners in areas benefiting from reduced congestion will see an improvement to the quality of their homes.

Slough will attract, retain and grow businesses and investment to provide opportunities for our residents:

- 3.11 The council will be in a position to retain more commercial units to support the growth in the area and in so doing increase business rates and job opportunities.
- 3.12 Improved public transport links in Langley between Langley Station and Heathrow will help ensure businesses of all sizes locate, grow, and stay in the area.

4. **Other Implications**

(a) **Financial**

No negative impact on the trust as the cost of the scheme is to be funded by the Berkshire Local Enterprise Partnership and SBC Capital Funding.

A mitigation package has been agreed with the Parks and Major Infrastructure Teams towards improvements to the Memorial Grounds facilities, future maintenance of the new paths and associated lighting including electrical costs and funding towards maintenance of the propose planting

The above-mentioned funds would be transferred to the Parks, Open Spaces & Allotments team for future use as described.

The scheme is to be constructed by the Council’s Direct Service Organisation (DSO).

(b) **Risk Management**

Risk	Mitigating action	Opportunities
<p>Legal:</p> <p>Objections to Traffic Regulation Orders (TRO) required for elements of the scheme modifying the use of the highway.</p>	<p>Early stakeholder engagement and ensure compliance with the TRO process.</p>	<p>Early buy in of the scheme by key stakeholders and ensure that the Traffic Regulation Orders are advertised as per requirements of the Road Traffic Regulation Act 1984.</p>
<p>Health and Safety:</p> <p>Road safety hazards during construction</p>	<p>No health and safety concerns have been identified during the construction phase. The scheme is being constructed in accordance with the CDM 2015 Regulations and existing traffic management is being reviewed to minimise road hazards</p>	

<p>Equalities Issues:</p> <p>Compliance with Equality Act 2010</p>	<p>Tactile Paving Slabs will be installed at crossing points. Audible/tactile indicators will be provided alongside green man crossing facilities.</p> <p>New lighting provision will be provided for new footpaths.</p>	
<p>Financial:</p> <p>Damage to statutory utility apparatus</p>	<p>Continual liaison with Statutory Undertakers throughout the construction phase.</p> <p>Ensure latest statutory undertakers plans are obtained; undertake trial holes; scan ground prior to excavation. Undertake hand digging where required, in line with NJUG guidelines.</p>	
<p>Project Capacity:</p> <p>Delays during construction stage.</p> <p>Lack of resource within Slough DSO.</p>	<p>Constant dialogue with Slough DSO during scheme construction.</p> <p>Liaison with external bodies to assist in development and acceptance of scheme design.</p> <p>Early engagement with the affected statutory utility companies to identify affected utilities and seek estimates for diversion works.</p>	<p>Dedicated DSO team are delivering the scheme.</p>
<p>Other:</p> <p>Impact on local residents, businesses and the general public in the immediate vicinity of the construction works.</p> <p>Traffic congestion resulting from construction phase.</p> <p>Impact on Local businesses / community from loss of</p>	<p>Construction Management Plan and traffic management plans were developed before construction works and continue to be audited to minimise impact of construction activities, such as noise, vibration and traffic to residents and visitors in the area.</p> <p>Coordinate construction works with other planned highway schemes. Plan construction elements which have most impact on traffic to coincide with school holidays.</p> <p>Scheme development to minimise loss of parking as far as practicable.</p>	

parking spaces resulting from the new layout.		
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(c) Human Rights Act and Other Legal Implications

- No Human Rights Act implications arise from the contents of this report.

Various elements of the scheme including Planning Permission Traffic Regulation Orders and agreements from the Trust have gone through formal legal processes.

(d) Equalities Impact Assessment

EIA report to be confirmed.

5. **Supporting Information**

Background

- 5.1 Cabinet report was presented to the Cabinet Members on 13th July 2020 recommending that the Cabinet, welcomes the conditional grant offer from the Berkshire Local Transport Body (BLTB) towards, implementing the highway improvement scheme, agree in principle to the development of the scheme drawings and approve further discussions with the Trustees about the land take and proposed works.
- 5.2 Following Cabinet approval, a report dated 20th July 2020 was submitted to the Trustee Committee and it set out the proposed scheme and mitigation measures. These include enhancements to the Langley Memorial Ground landscaping works, in keeping with the nature of the Langley Memorial Ground and the future desires for the park grounds, lighting enhancements, new / extended paths, in particular on the eastern side of the park, to provide new circulatory routes around the Langley Memorial Ground, contribution towards other leisure facilities, future maintenance of paths and maintenance of facilities.
- 5.3 The scheme was also presented to the Neighbourhoods and Community Services Scrutiny Panel on the 3rd September 2020. The report informed the committee members about the proposed widening works, rationale behind the scheme, expected impacts of the proposed scheme on local business and services and funding by Local Growth Fund contributions via the Thames Valley Berkshire Local Enterprise Partnership (LEP).
- 5.4 Following the recommended action by the Langley Trustee committee and as per Slough's consultation procedures, a consultation exercise was undertaken to gauge the responses from the residents and other statutory consultees. The Slough Communication team advertised the virtual consultations and invites were sent via email to the Local Access Forum groups, Councillors and consultee list. 16 responses were received via survey monkey, 1 via TfS email and 42 consultees attended the online consultation event. Despite the options having similar designs, the majority of the responses chose option A that presented a central reservation with planting along the stretch. In view of the widening works that will result in land-take from the Langley Memorial Ground, the Major Infrastructure Team sought

advice from the Planning Team to identify requirements for a planning application. It was agreed that the new footpath in the Langley Memorial Ground parallel to High Street Langley will not be designated as an adopted highway but will be classified as a permissive path. It is also anticipated that the permissive path will allow access for cyclists. The permissive path will remain within the Langley Memorial Ground ownership and will be designed in keeping with park.

- 5.5 A Lawful Development Certificate was issued by the Planning Department to enable the Langley High Street highway widening and footway works to be carried out under the Permitted Development rules.

6. **Comments of Other Committees**

None

7. **Conclusion**

- 7.1 The Trustee Committee members are requested to note that the highway works are currently being undertaken on site. The delivery time scales have been affected by the utility diversion works.
- 7.2 The DSO and Volker Highways are currently installing the Heritage Lamps along the Memorial Park footway and completing kerb works on the memorial park side.
- 7.3 The Major Schemes team have been liaising with Parks Team to identify alternative landscaping that will not be a maintenance liability once the scheme has been handed over to the Parks maintenance team.
- 7.4 Weather permitting, the highway works are expected to be completed by end of February 2022.

8. **Appendices (see appendix pack)**

Appendix A - Meadfield Road and High Street Highways widening and junction signalisation

Appendix B - Detailed Design General Arrangement Sheet

SLOUGH BOROUGH COUNCIL

REPORT TO: Trustee Committee

DATE: 29th November 2021

CONTACT OFFICER: Gerald Pleace
(For all Enquiries) (01753) 875566

WARD(S): Elliman Ward

PART I
FOR INFORMATION**BAYLIS WAR MEMORIAL REFURBISHMENT UPDATE**1. **Purpose of Report**

The Committee is requested to note information regarding the current situation with the National Lottery Heritage Fund bid for funding for the wider Baylis Park refurbishment works which will include the Memorial Garden.

2. **Recommendations**

That the current situation with the National Lottery Heritage Fund bid be noted.

3a. **Slough Joint Wellbeing Strategy Priorities**

Whilst the Council's Joint Wellbeing Strategy priorities are relevant the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

Improving mental health and wellbeing is a key priority of the Joint Wellbeing Strategy. The benefits of parks and open spaces, for health and wellbeing are now well established. The proposed improvements the National Lottery Heritage Fund bid would make the park and memorial garden more attractive and encourage more use and activity in the park.

3b. **Five Year Plan Outcomes**

Whilst the Council's Five Year Plan outcomes are relevant, the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

Outcome 3 of the Five Year Plan 2019-24 states that "Slough will be an attractive place where people choose to live, work and stay". The proposed works would ensure that the visual appeal of the public realm is enhanced.

4. **Other Implications**

(a) Financial

At this stage there is no financial implication to the Trust unless Trustees wish to proceed with improvements using allocated funds.

(b) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
Bid not successful	No improvements to the park and memorial garden may over time reduce attractiveness and use.	None	High	None

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications in regard to the proposed project.

The Trust Deed relating to this trust obliges the Trustees to maintain protect and repair the land and the War Memorial Garden as laid out. The Trust deed also obliges the Trustees to observe and perform the covenants affecting the trust land set out in the Trust Deed and the Trustees must therefore ensure that the terms of those covenants are not breached and that provision is made in the Trust's finances for any costs associated with such covenants.

(d) Equalities Impact Assessment

The park and war memorial is open and free to all to use and enjoy. The proposed works would enhance the area and make it safer and more attractive to all residents. There are no equalities issues identified with the planned improvements.

5. **Supporting Information**

5.1 The proposed refurbishment of this area resulted from a request made by a trustee and local ward councillor.

5.2 Previously, SBC officers had been successful in gaining permission from the National Lottery Heritage Fund to work up and submit a stage one application for the restoration of areas of Baylis Park. At a site meeting with representatives from the National Lottery Heritage Fund the war memorial garden was visited and it was recommended that the council included this as part of its proposal for restoration.

- 5.3 Since this stage, the National Lottery Heritage Fund has withdrawn the offer to progress to stage one as priorities for funding have changed due to the Covid-19 pandemic.
- 5.4 The Council has been invited to re-apply at the first stage with a revised bid that takes into account the fund's new priorities. These priorities are local business, skills health and wellbeing.
- 5.5 The finance team are currently reviewing the Council's capital programme and future year budgets. In light of the Section 114 notice and the Council's financial position, the match funding required as part of the terms of the National Lottery Heritage Fund application is unlikely to be available from the Council's budgets. Without match funding an application cannot proceed.

6. **Comments of Other Committees**

This matter has not been considered by other committees.

7. **Conclusion**

- 7.1 In absence of available match funding to support a stage one bid to the National Lottery Heritage Fund for improvements to Baylis Park, Trustees resolve to note the memorial and surrounding landscape to remain as is until further clarifications on budgets are known later this year. There may be an option to carry out localised works using allocated trust funds.

Normal planned maintenance to the area will continue.

8. **Background Papers**

None

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SLOUGH BOROUGH COUNCIL

REPORT TO: Trustee Committee

DATE: 29th November 2021

CONTACT OFFICER: Gerald Pleace
(For all Enquiries) (01753) 875566

WARD(S): All wards

PART I
FOR INFORMATION**WAR MEMORIAL MAINTENANCE****1. Purpose of Report**

The purpose of this report is to ask the Committee to note information regarding the management and maintenance of publicly accessible War Memorials in Slough and the allocation of funds to start a 'pot' towards future maintenance and repair as required.

2. Recommendations

That the current arrangements for the management and maintenance of War Memorials and the allocation of funds to maintain and repair them in future be noted.

3a. Slough Joint Wellbeing Strategy Priorities

Whilst the Council's Joint Wellbeing Strategy priorities are relevant the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

3b. Five Year Plan Outcomes

Whilst the Council's Five Year Plan outcomes are relevant, the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

Outcome 3 of the Five Year Plan 2019-24 states that "Slough will be an attractive place where people choose to live, work and stay".

War memorials are a traditional part of the town's landscape and cultural heritage. They contribute towards the town's sense of community.

4. **Other Implications**

(a) **Financial**

The Committee is responsible for war memorials at Baylis Park and Langley Memorial Ground therefore there is a potential financial liability for maintenance and repairs at these locations. Other war memorials fall outside of any particular responsibility but still need regular maintenance and occasional repairs. It is often difficult to find an appropriate 'owner' of these should spend be required.

(b) **Risk Management**

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
No management or maintenance	Memorials may fall into a state of disrepair	None	High	None

(c) **Human Rights Act and Other Legal Implications**

There are no Human Rights Act implications in regard to the proposed project.

The Trustees are obliged to maintain, protect and repair the War Memorial Garden at Baylis Park and Langley Memorial Ground as laid out. The Trust deeds also oblige the Trustees to observe and perform the covenants affecting the trust land set out in the Trust Deeds and the Trustees must therefore ensure that the terms of those covenants are not breached and that provision is made in the Trust's finances for any costs associated with such covenants.

(d) **Equalities Impact Assessment**

The Langley Memorial Ground and Baylis War Memorial Garden are open and free to all to use and enjoy. The other open air war memorials in Slough are also freely accessible to all. There are no equalities issues identified with continued maintenance and management of these areas.

5. **Supporting Information**

- 5.1 Trustees had previously asked for a report on the funds for management and maintenance of war memorials in Slough.
- 5.2 There are six publicly accessible war memorials in Slough located in Langley Memorial Ground, Baylis Park War Memorial Garden, Cippenham Village Green/Pond, Uxbridge Road, St Mary's Church, Slough and Slough High Street.
- 5.3 Only Langley Memorial Ground and Baylis War Memorial Garden are managed by the trust and potentially have funding to maintain their war memorials.

- 5.4 Memorials at Cippenham Village Green/Pond and Uxbridge Road do not have official or formal management arrangements or funding for their maintenance.
- 5.5 These memorials with the exception of Slough High Street were originally funded and erected by public subscription a century ago after the First World War. All have subsequently been altered to list the fallen from the Second World War and other conflicts. Only Langley and Baylis have allocated funds to keep and maintain them. Traditionally the maintenance of memorials in public land has fallen to Parks and works when required are carried out using budgets allocated to parks maintenance.
- 5.6 The new memorial in Slough High Street and that at St Mary's Church have not previously been included in this arrangement and installation/repairs to date have been met from other budgets.
- 5.7 Parks officers liaise with The Royal British Legion to ensure that memorials are kept to a good standard and are prepared for Remembrance Sunday each year.
- 5.8 The DSO carries out routine tidying and maintenance to the surrounding areas. Parks officers arrange repairs to memorials when required.
- 5.9 At the last Trustee Committee meeting members for Cippenham Green and Chalvey Ward agreed to allocate £6000 from CIF allocations to start a 'pot' for future maintenance of war memorials in Slough hoping that this amount may grow in future to help towards their upkeep independent of other budgets. Clarification would be sought about whether the two £3k allocated could be treated as the beginning of a 'trust' for each of those two memorials, which would be held by the Trustee Committee to join the other memorials that had formal Trust arrangements in place.
- 5.10 The finance team are working through the capital programme and when this has been agreed then we will be in a position to state how an agreed budget can be used for the memorials.

6. **Comments of Other Committees**

This matter has not been considered by other committees.

7. **Conclusion**

- 7.1 All publicly accessible war memorials in Slough are managed and maintained by Slough Borough Council to the best possible standard within budgetary restraints. There is currently no allocated budget for management or maintenance of memorials. The Council's capital programme is under review and once completed further consideration can be given to this issue. Trustees may be liable for repairs to memorials at Langley Memorial Ground and Baylis Park Memorial Garden.

8. **Background Papers**

None

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SLOUGH BOROUGH COUNCIL

REPORT TO: Trustee Committee

DATE: 29th November 2021

CONTACT OFFICER: Gerald Pleace
(For all Enquiries) (01753) 875566

WARD(S): All wards

PART I
FOR INFORMATION**SALT HILL PARK – CAR PARK AND GRASSED AREA USAGE FOR THE VACCINATION CENTRE****1. Purpose of Report**

The purpose of this report is to respond to questions raised in relation to car parking at the Vaccination Centre – Salt Hill Park.

2. Recommendations

The Committee is requested to note the current arrangements for the use of the car park and additional grassed area.

3a. Slough Joint Wellbeing Strategy Priorities

Whilst the Council's Joint Wellbeing Strategy priorities are relevant the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

3b. Five Year Plan Outcomes

Whilst the Council's Five Year Plan outcomes are relevant, the Committee's primary duties are to consider the best interests of the Trust and not the Council's strategic priorities. If there is a conflict between the best interests of the Trust and those of the Council, the interests of the Trust must prevail.

Outcome 3 of the Five Year Plan 2019-24 states that "Slough will be an attractive place where people choose to live, work and stay".

4. Other Implications**(a) Financial**

Full costs of remedial works will be covered by Health Authorities.

(b) Risk Management

Recommendation from section 2 above	Risks/Threats/ Opportunities	Current Controls	Using the Risk Management Matrix Score the risk	Future Controls
No management or maintenance	The major risk is creating barriers to easy access for residents to the vaccination centre	Reporting through Silver	High	None

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications in regard to the proposed project.

The Trustees are obliged to ensure the maintenance, protection and repair of the park areas on Trust land. The Trust deeds also oblige the Trustees to observe and perform the covenants affecting the trust land set out in the Trust Deeds and the Trustees must therefore ensure that the terms of those covenants are not breached and that provision is made in the Trust's finances for any costs associated with such covenants.

(d) Equalities Impact Assessment

The current arrangements were put in place to ensure that our residents and especially the elderly had easy access to the vaccination centre

5. **Supporting Information**

5.1 This report provides a response to the following questions and concerns raised by a Trustee

- Unauthorised car park that destroying the grass area to right of the entrance into the authorised car park in front of the Activities Centre currently being used as the COVID vaccine centre!
- Who authorised this additional car park and who is going to be responsible for the remedial works to put it back as now a muddy quagmire?
- Why are ordinary users of the park not being allowed to park in the official and overflow car park to side and rear of the activity centre?
- Why was the request if any re additional car parking needs not brought to the Trustees committee?

5.2 The decision to use the land in question for additional car park space was sanctioned by Silver command, which had been set up in response to the COVID crisis. The use of the grass area was required after serious concerns were raised about traffic backing up of onto the A4 when vehicles unable to park in the main car park at peak times. This concern was raised by the COVID Centre Managers (NHS), the CCG, the Police and the

community volunteers (One Slough) who were managing the car park. As we see a decrease in the need for the area in question, an order has been put in place to resurrect bollards to prevent parking there.

- 5.3 Other options for parking were investigated and the Parks Team was consulted before the decision to use the grass area was agreed as the only viable option. The initial users for the car park were the elderly and we have seen a return of this for booster jabs.
- 5.4 On the whole, park users have been very understanding. The use of the car park space has been sensitively managed by One Slough volunteers supported by Council Officers as and when required. Provision has now also been secured for the use of Montem car park to act as an over flow car park and a place for staff and volunteers to be able to park reducing the burden on spaces in the park car park.
- 5.5 Remedial works have been agreed and will be undertaken by the DSO and paid for by Health / CCG.
- 5.6 Work relating to COVID was consistently fed back to Members last year when the car park became used for the Vaccination centre. Not bringing this to the attention of Trustees was a genuine oversight at a time when the priority focus was on keeping our residents safe.
- 5.7 Given the circumstances, the need to get people vaccinated had to take priority especially when at the time Slough had one of the highest rates of COVID in the country. Park users have been able to access the car park when the activity centre is not in use or during quiet periods. As you will be aware we are seeing a spike in COVID cases and the need to prioritise booster jabs is paramount.
- 5.8 As of the beginning of November, concern has been raised by health colleagues about the increase of traffic on the A4 as a result of an increased demand at the Centre and the Council reintroducing enforcement on the bus lane on the A4. Enforcement had been suspended during the peak usage of the vaccination centre, in order to avoid cars backing out along the bath road as car parks were full. The suspension was lifted in October 2021.
- 5.9 In early November Health colleagues have informed the Council of another peak usage of the centre, which is causing back up of traffic on the A4. Health Colleagues have requested a suspension of enforcement on the bus lane. This is being discussed between the Council and Health
- 5.10 If there is a need to re-lay matting on the grassed area where parking is taking place, then this will only be undertaken if the cost is met by Health Authorities. All costs for remedial work will be paid for by Health Authorities, however, we may need to revisit the timescale for these works. Works were originally planned for November 2021 alongside reintroducing bollards to avoid cars from parking on the grass. However, timescale will need to be reconsidered due to the high usage at the vaccination.
- 5.11 As we are now entering the winter period again park usage will be at its lowest during the year and the situation can be reviewed in the build up to Spring.

6. **Comments of Other Committees**

This matter has not been considered by other Committees.

7. **Conclusion**

7.1 Given the national rise in COVID cases, the health of our residents needs to be our continued priority and the easy access for residents to receive their vaccinations and boosters.

7.2 As the full cost of remedial works will be met through Health, there is no financial implications on the Trust

8. **Background Papers**

None